CARMEL SCHOOL

A Minority Institution managed by the Apostolic Carmel Educational Society of Bihar
(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi)
JH070

INSTRUCTIONS

REGISTRATION FORM FOR LKG AND HKG (FOR 2027 - 2028)

1. Only girls are eligible for admission.

2. Registration Forms will be available online on the school website (https://www.carmelschoolranchi.com).

   Cost of the Form: ₹ 700 (to be paid online while downloading the form & get the money receipt.

3. **Age requirement:**
   For LKG: Candidate must be born in the **01/01/2023 - 31/01/2024.**
   For HKG: Candidate must be born in the **01/01/2022 - 31/01/2023.**

Note:

i) The date of registration of the birth certificate must be within one year of the date of birth.
ii) Supplementary documents such as Hospital Discharge Slip and Immunization Card etc. may be attached for further verification.

4. **Caste:** If SC / ST / OBC – please provide Caste Certificate of Child / Father / Mother

5. **Aadhar:** Copy of applicant's Aadhar card is required.

6. **The following documents will be accepted as proof of birth**: One attested photocopy of any one of the following document is acceptable:

   a) Baptism Certificate (For Roman Catholic / Christian)
   b) Birth Certificate from the:
      i) Municipal Corporation
      ii) Notified Area Committee
      iii) Office of Births and Deaths

7. Application will be accepted under the following categories. (**Please note that you can apply under ONE Category only.)**

S No.	Category	Supporting Documents Required
A.	Christian	Letter from their respective Pastor
B.	Roman Catholic	Baptismal Certificate & letter from their Parish Priest.
C.	Ward of Teachers and Staff	Self-attested copy of the Identity Card
D.	Candidates having their own Sister in Carmel School	Xerox copy of the diary statement of the sibling
E.	General	Not applicable

8. A photograph of both the parents with the applicant in between [size 7.5cm X 5.5cm] be affixed in the place provided for on the registration form.

9. **Result will be declared on 10th December 2026 at 9:00 a.m. in the school website.**

10. **Duplicate Form:**
    Those who register their ward twice for the same class will be disqualified automatically.

11. The parents need to download the filled in Registration Form along with the money receipt and submit in the school office attached with the required documents
    [Office Timing for submission of Registration Form: 9:00 a.m. to 11:00 a.m.]

Instructions for filling Online Registration Form:

1. This is an online Registration Form for Carmel School.
2. This form will work on Firefox and Google Chrome web browsers.
3. As this form will be using internet, in case of slow internet, the process will be slow.
4. Don't refresh the page or open in new tab while filling up the form.
5. If the Registration Form PDF is not generated after submitting the form, it may be because of connectivity problems. We advise you to try again.
6. For One Applicant, Registration Form is to be filled only once.

Queries?

For any queries contact school Mobile No. 6206086675 / Email: carmelranchi68@gmail.com

Sister Amala Rani A.C.
Principal
Carmel School,
Samlong, Ranchi